

Antelope Property Owners and Architectural Control Committee Procedure

General

Below is an outline of the procedure the Antelope Architectural Control Committee (ACC) will use to approve any new construction or modification to existing home or property. The POA Board and the ACC encourage all residents to familiarize themselves with the protective covenants and/or ask the ACC for any clarification before submitting plans for approval.

Outline

1. Property owners must submit planned construction to the ACC Committee Chair or an ACC committee member. (See the APOA website or your Directory for the current Chairperson or Committee member.)
2. Property owner submits an Improvement Request and applicable documents, which includes drawings or Professional drawings if required for permits, intended plot location and any required permits. If additional documentation is required, it will be requested in writing.
3. ACC will give written approval or disapproval within 30 days from the time complete plans were submitted. Applications will be considered in relation to whether they are in compliance with the protective covenants and whether the improvements are suitable for the lot.
4. Construction should be started within **60** days from date of written approval. Construction must be completed within **270** days from start of construction.
5. Within 15 days of completion of the improvement, the homeowner notifies the ACC either in writing (via email or regular mail) or by calling the ACC Chairperson or an ACC committee member.
6. The property owner arranges a time with the ACC for an onsite, external inspection of improvement.

The Board and ACC thank you for your efforts in maintaining the beauty and integrity of Antelope.

Sincerely,

The Antelope ACC

www.Antelopepoa.com